



Building a better  
working world

## People Advisory Services

### Payroll

The EY payroll offering handles payroll commitments in a complex, constantly evolving and dynamic risk environment.

We bring expertise in payroll project management and combine them effectively with tax, social security and immigration subject matter expertise.

This allows us to provide elite support to your business and all your employees; whether hired locally, seconded from overseas or otherwise.

## Payroll and social insurance outsourcing

### Our Mission

We want to be a partner and help ease the burden of managing all aspects of the payroll handling and social insurance administration. The purpose is to liberate your resources and enable you/your teams to fully focus on the strategic aspect of your business' human resource endeavour.

### What do we bring you?

- ▶ Proven methodology and operational framework and market leading technical skills
- ▶ World class client experience; responsive and time effective approach
- ▶ Flexible approach, our services are tailored to your specific needs, industry requirements and business environment
- ▶ Rapid and robust implementation and transition program
- ▶ Proximity to our clients, ability to integrate and work as a real team
- ▶ A multi-disciplinary network that allows us to call on a range of seasoned professionals from other areas (e.g., assurance, legal, tax, transaction and advisory)
- ▶ Extensive industry experience from both our current and prior mandates.

Along with our payroll and social administration outsourcing services, we have developed a range of services to cover for your other payroll needs.

## Payroll services contact information



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We look forward to discussing and addressing your specific requirements with you.

Please feel free to contact us.

## Payroll task force:

### Our tailored-made solutions on site

- ▶ When key members of your payroll team become unavailable (for professional or even for personal reasons) issues with vital business consequences can arise.

Through our temporary task force service you can solve resource challenges proactively and ensure your transactional cycle is not impacted.

Our payroll specialists can comprehensively handle your salary administration in a time effective and confidential manner.

We can help transform your payroll function by providing specific training that aligns with the future goals of your function.

## Payroll review/Advisory

### Our support for your compliance

Payroll administration impacts many aspects of your company.

As an employer, you need to ensure:

- ▶ All deductions; social and tax at source are calculated and reported correctly.
- ▶ Swiss and foreign Long-Term Incentive Plan award reporting is aligned in all relevant documents; payroll, salary certificate and the equity enclosure(s).
- ▶ Expatriate payroll is processed according to Swiss regulations. Namely all data sets are captured considered; home/host remuneration, Expense Management providers, company's policies.
- ▶ All payroll transactions are accurately reflected in the accounting system.
- ▶ Only valid employees are paid.
- ▶ Management and statutory information is produced in a timely, correct and complete fashion.
- ▶ The Company is compliant in terms of statutory laws and regulations which relate to payroll processing
- ▶ Data protection: unauthorized access to payroll related data and systems is prevented

Our payroll review and advisory help you improve the efficiency and internal control of your company's payroll function.

The interaction with EY GOES<sup>1)</sup> and our Global Compensation Accumulation Services allow us to offer you a fully integrated and comprehensive end-to-end process.

<sup>1)</sup>EY GOES provides fast, accurate, multi-jurisdictional tax withholding estimates for long term incentive compensation paid to internationally mobile and domestic employees.

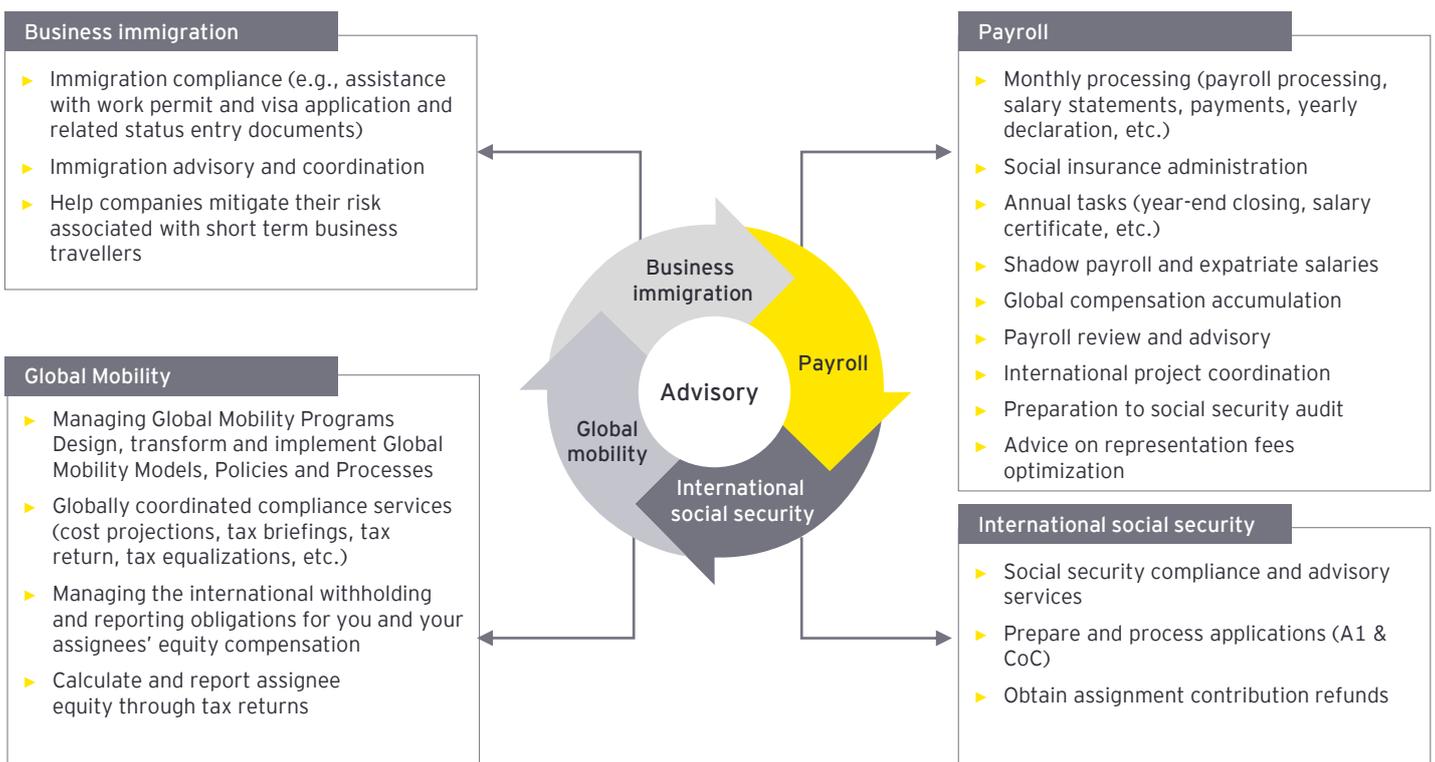
## That's how EY PAS makes the difference

### Our services

EY is a leader in assurance, legal, tax, transaction and advisory services. Our people are united by our shared values and an unwavering commitment to quality. We make a difference by helping our clients, our people and our wider communities achieve their potential.

## The EY PAS services framework

### A multidimensional approach!



**About the global EY organization**

The global EY organization is a leader in assurance, tax, transaction and advisory services. We leverage our experience, knowledge and services to help build trust and confidence in the capital markets and in economies all over the world. We are ideally equipped for this task - with well trained employees, strong teams, excellent services and outstanding client relations. Our global purpose is to drive progress and make a difference by building a better working world - for our people, for our clients and for our communities.

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